

FY18-RFQ01-5007: URC Responses to Questions

Date of Issue: November 27, 2017

1) Q: Are deliverable due dates final?

A: The dates listed in the RFQ are tentative. Final dates will be adjusted and negotiated to reflect date of the contract.

2) Q: Is cost-share a requirement?

A: As indicated on page 3, the cost share expectation is 15%. Offerors are encouraged to propose as much cost-share as they are able to provide. URC understands that cost share availability may vary depending upon a respondent's affiliation(s) or lack thereof. URC will work with the successful offeror to identify sources of cost share.

3) Q: What are the overhead rate limits?

A: For unaffiliated individuals, overhead does not apply. Institutions proposing overhead rates should follow their government-certified Negotiated Indirect Cost Rate Agreement (NICRA) guidelines or similar.

4) Q: What does the proposed budget include? Does it include hiring local data collectors?

A: Local data collectors should not be included in the respondent's budget. URC intends that the proposed budget includes the level of effort for the two components within the two countries as described in the RFQ: the prospective component and the retrospective analysis.

5) Q: What are expectations related to proposed staffing/personnel?

A: Offerors are expected to propose a staffing configuration that allows for the work to be completed. We do not expect the offeror to propose personnel for the following pieces of work: Excel tool development and back-end data analytics.

6) Q: What IRB approval is expected and should this cost be factored into the budget?

A: URC expects that the protocols resulting from the work may need several IRB approvals. Institutional IRB approval—aside from URC's own—should be included in the offeror's budget. In-country IRB costs have been accounted for outside of this RFQ.

7) Q: Have local partners been identified and should the offeror reflect these costs in the submission?

A: At this time, the local partners have not been identified and no associated cost should be included in this submission.

8) Q: What is the anticipated role of the USAID missions in this work?

A: While the USAID missions will be informed and grant approval for in-country work, they will not be undertaking a management role. Any role they opt to play will be facilitated by USAID/Washington. Offerors will not be in direct contact with the missions unless otherwise instructed.

9) Q: Will a budget over the amount listed in the RFQ be considered?

A: Offerors should submit a cost proposal that is reflective of the level of effort needed to complete this work.